

Application Deadline - Fall 2010

April 30, 2010

Tuition

Tuition for the 2010 -2011 year has not been determined. The tuition for the current academic year (2009 - 2010) is \$14,098 per semester. Additional fees include a mandatory Intensive fee which includes housing during in-Boston intensives.

Application Requirements

- Application for Admission
- Transcripts
- Resume
- Two (2) Letters of Recommendation
- Portfolio
- Course Descriptions
- Essay
- \$50 Application Fee

Transcripts and Letters of Recommendation must be either sent directly from the source to the BAC, or submitted in an envelope sealed with a signature.

Applications file will be considered complete only after all the application material is submitted.

Please send all application requirements to:

Admissions - Distance Master of Architecture
Boston Architectural College
320 Newbury Street
Boston, MA 02115

Should you choose to apply; an admissions committee will evaluate your application to determine eligibility.

Portfolio Requirements

A portfolio of an applicant's relevant creative and intellectual work is required for admission to the Distance Master of Architecture program. The portfolio is a key factor in assessing a candidate's potential to succeed in the program; it therefore should present representative examples of the applicant's best work from academic coursework, professional practice, and personal efforts. Ideally this will include work that demonstrates design thinking (for example, process sketches, diagrams, or iterative studies), as well as design, presentation, and documentation drawings and models. Work that demonstrates a range of design media, project types, examples of collaborative process.

The portfolio should conform to the following guidelines:

Format:

- A book of 8.5" x 11" size is preferred. Either portrait or landscape orientation is acceptable
- Portfolio should be bound; avoid loose leaf format. 30 pages (one- or two-sided) maximum
- Front cover should include applicant's name. Provide a title page with applicant's name, date of application, and table of contents.
- Contents should consist of high quality images (b&w or color); include no original work. Slides, CDs, DVDs will not be accepted.

Contents:

- Applicants are encouraged to provide examples of a range of project types, scales, and design media. Include creative work of a non- architectural nature if desired.
- Separate contents into sections reflecting the source: academic, professional, personal.
- Provide examples of both design and technical drawings, including: free-hand drawing; hand drawn orthographic and 3D drawings; 2D CAD drawings; 3D CAD drawings. Include images only of physical models.
- For academic work, identify the name of school; studio level, semester and year and project duration. Present academic work in chronological order. Provide captions and a brief description of the nature of the project problem and the design response.
- For professional work, identify the firm, project and or client name, location, project dates (of completion). Applicants should describe their involvement in the project. Images should represent work done by the applicant. Work done by others shall be clearly identified.
- For group projects (academic or professional) applicant's role shall be clearly indicated.

Portfolios will NOT be returned. Applicants are encouraged to make a copy of their portfolio prior to submitting.

Letters of Recommendation

A minimum of two letters of recommendation are required. The reference must be from professional and/or academic relationship. Letter of Recommendations from friends or family members will not be considered.

Essay Question**Option 1:**

The BAC provides a unique learning environment. Most schools take a conventional linear approach to education: the student studies theory and design in a classroom, gets his or her degree, and only then gets a chance to apply this in actual practice. At the BAC, however, classroom and practice are concurrent. What is learned in the classroom one day may be applied in the office the next. Work is not only part of school; work is school, just as much as the classroom or studio. There is a constant knowledge transfer. Examine your own life and describe a time when you found yourself either applying real-world knowledge in a classroom setting or applying classroom learning out in the "real world." Provide a detailed description of this situation and identify your objectives. Then detail the nature of the knowledge transfer and the degree to which it was successful. Finally, be sure to provide some thoughtful reflection on the situation and a critical analysis of why this transfer was or was not successful.

Option 2:

Provide a critical assessment of your present knowledge base and skill set, and how you think the BAC can help you develop them further. More specifically, do you have a particular insight or approach that you are bringing to the design disciplines? How do you feel your undergraduate studies may influence your graduate studies? Please provide specific detail. Allow for ample reflection and critical analysis.

International Applicants

International applicants are evaluated on a case by case basis, and their ability to participate in the program varies from person to person, depending on their situation. The BAC is not able to issue a visa to an international student for travel to the U.S. for the in Boston Intensives which take place every semester. Students living outside of the U.S. must be able to secure their own entry into the United States for these Intensives in order to participate in the program. Applicants who have a first language other than English must demonstrate a level of English proficiency necessary to complete studies at the master's level. Applicants may submit documentation of completing an undergraduate degree where English was the medium of instruction, or a TOEFL score report with a minimum score of 550 (paper-based), 213 (computer-based), or 79 (internet-based).

P r e r e q u i s i t e s

The following academic and practice prerequisites must be met prior to admission. Applicants are encouraged to show examples of the Design Studio and Visual Studies prerequisites in their portfolio.

Please note: completion of these prerequisites is the minimum standard and does not, in itself, guarantee admission in the Distance Master of Architecture program.

A c a d e m i c C o m p o n e n t

Applicants must hold a bachelor degree, and demonstrate the following competencies:

Design Studio

Two to three years of architectural design studio courses.

General Education

Math (minimum level: Algebra and Trigonometry)

Physics (Mechanics and Heat)

English Composition

History and Theory

Architectural History from Ancient to Modern (6 credit minimum)

Additional Architectural History and Theory Courses (6 credit minimum)

Technology and Management

Architectural Materials and Methods (3 credit minimum)

Architectural Structures (6 credit minimum)

HVAC (3 credit minimum)

Visual Studies

Freehand Drawing

Orthogonal/Technical Drawing

CAD 2D

CAD 3D

Advanced Design Media

P r a c t i c e C o m p o n e n t

A minimum of one year of qualifying design employment totaling 2000 hours, demonstrating prior success and potential for advancement within the architecture profession.

C o u r s e D e s c r i p t i o n s

In addition to transcripts from the appropriate institution, applicants must provide course descriptions for the academic component prerequisites listed above to demonstrate competency. Copies of catalog course descriptions from the year in which you took each class listed. If, for instance, you took a class in 1999, we need the description from '99 and not from '96. Most college registrars' offices or libraries furnish these upon your request.



A p p l i c a t i o n f o r A d m i s s i o n

7. _____
<Date of Birth – MO/DAY/YR> <Place of Birth>
8. Gender: _____ Male _____ Female
9. _____
<Ethnicity (for reporting purposes only)>
10. _____
<Social Security Number>
11. _____
<Country of Citizenship> <Primary Language>
12. _____
<United States Citizen or Permanent Resident/Registration Number>
13. How did you hear about the Distance M.Arch program?

14. Are you applying for financial aid?
_____ Yes _____ No
If "yes", please complete the federal form for financial aid, the FAFSA, online at www.fafsa.ed.gov (BAC School Code: 003966)
15. Have you previously enrolled in any courses at the BAC?
_____ Yes _____ No
16. To what other schools are you applying, if any?



Section Two - PRIOR EXPERIENCE

17. List all colleges/universities, other post secondary educational schools, and English language programs you have attended, or are attending, beginning with the most recent:

<College/University> <Dates Attended> <Major> <Degree Received?>

<College/University> <Dates Attended> <Major> <Degree Received?>

<College/University> <Dates Attended> <Major> <Degree Received?>

18. Please list previous employment in the profession, starting with the most recent. (Please provide Practice Documentation for all architecture related employment):

<Employer> <City & State> <Position> <Dates>

<Employer> <City & State> <Position> <Dates>

<Employer> <City & State> <Position> <Dates>

19. Do you currently work in an architecture or design setting?

_____ Yes _____ No



Section Three - PRACTICE DOCUMENTATION

EMPLOYMENT INFORMATION:

20. _____
<Name of Firm>

21. _____
<Firm's Address>

22. _____
<Type of Firm>

23. _____
<Size of Firm>

24. _____
<Supervisor's Name> <Supervisor's Position/Title>

25. _____
<Your Position/Title>

26. Length of time employed: From: _____ To: _____



PRACTICE ASSESMENT

- Indicate the number of hours you spent working in each area. Total the number in each area and place the sum next to the category.
- Example:

A-2	Construction Documents	400 Hours
	Specifications & Materials Research	300 Hours
	Document Checking & Coordination	700 Hours
	DESIGN IMPLEMENTATION	1400 Hours

		Hours
	Programming	_____
	Site & Environmental Analysis	_____
	Schematic Design	_____
	Engineering Systems Coordination	_____
	Building Cost Analysis	_____
	Code Research	_____
	Design Development	_____
A-1	DESIGN	
	Construction Documents	_____
	Specifications & Materials Research	_____
	Document Checking & Coordination	_____
A-2	DESIGN IMPLEMENTATION	
	Construction phase (office)	_____
	Construction phase (site)	_____
B	CONSTRUCTION	
	Bidding & Contract Negotiation	_____
	Project Management	_____
	Office Procedures	_____
C	ADMINISTRATION	
	Professional Service	_____
	Community Service	_____
D	RELATED	
	TOTAL PRIOR PRACTICE HOURS	_____



**BOSTON
ARCHITECTURAL
COLLEGE**

Application for Admission

EMPLOYER CERTIFICATION

To the Employer:

Please attach a statement in which you, as a mentor, comment on the applicant's growth, skills, strengths, and needs.

As the immediate supervisor of this applicant, I certify that the number of hours recorded represents, to the best of my knowledge, time spent in execution of the work in each area.

31. _____

<Employer's Signature>

<Name (Please Print)>

<Date>



Application for Admission

Section Four - LETTER OF RECOMMENDATION

To the Applicant:

Your Name

32.

<Last Name> <First Name> <Middle Initial>

33.

_____ I hereby waive my right of access to this recommendation and authorize the reference named below to provide a candid evaluation and all relevant information to the Boston Architectural College.

Reference's Name:

34.

<Last Name> <First Name> <Middle Initial>

To the Reference:

The above applicant has named you as a reference. Candid responses to the questions below are greatly appreciated. Please use the back of this form, or a separate sheet, for additional comments. Your comments will be kept confidential. Please return this form to the applicant in a sealed envelope, or mail to directly to the BAC:

Admissions - Distance Master of Architecture
Boston Architectural College
320 Newbury Street
Boston, MA 02115

How long have you known the applicant?

What is your relationship to the applicant?

Please rank the applicant in the following areas:

	Superior	Excellent	Good	Fair	Poor	Unable to Judge
Intelligence						
Design Aptitude						
Writing Ability						
Work Ethic						
Seriousness of Purpose						

How will the applicant benefit from architectural graduate study?

What contributions to the BAC would the applicant make as a graduate student?



A P P L I C A N T C E R T I F I C A T I O N

I certify that the information provided on this application is accurate to the best of my knowledge. I understand that any misrepresentation may be cause for denial of my application for the admission or dismissal from the Boston Architectural College.

35.

<Signature>

<Name(Please Print)>

<Date>

The Boston Architectural College does not discriminate on the basis of race, color, ancestry, national or ethnic origin, religion, creed, sex, affectional/sexual orientation, veteran status, or disability in any of its policies, procedures, or practices. This non-discrimination policy covers admission, scholarship and loan programs, employment, membership, and access to its educational and other school-administered programs and activities